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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 8th January 2020 at 7pm.**

The meeting will be held in the Station Buildings, Berry Lane, Longridge.



Andrea Pownall

Town Clerk

**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

**To resolve to approve** as a correct record the

Minutes of Council Meeting dated 11th December 2019.

**5. Public Time**

**6. Consideration of Planning & Licence Applications**

Appeal to Secretary of State - 3/2018/0246 - 12 Poplar Drive

*3/2018/0246 Application for regularisation of single-storey, flat-roofed extension 5.9m wide, 4m long and 2.7m high. Repositioning of front door to include small overhang. Replacement of existing door with a window. Replacement roof. Reduction in size of windows to front. Rendering. Materials include grey upvc guttering/doors/fascia, flat roof edpm rubber.*

**Response sent to Planning Department on 16th August 2018 was:-**

**LTC - nothappy with the application due to the amount of complaints received from neighbours. LTC would object to this application as it does not fit in with the street scene.**

3/2019/1062 - Carr Garth- 31 Green Lane

Proposed single storey extension to rear with associated landscaping and re-modelling

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F1062>

3/2019/1131 - 1 Lower Lane

Change of use of retail premises to live/work unit with residential facility for one person

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F1131>

**7. Longridge Does Christmas**

**To discuss and resolve** the attached report.

**8. Berry Lane Public Toilets**

**To note** the verbal update.

**9. Single Use Plastic Free Longridge**

**To note** the verbal update.

**10. Rural Market Towns Group**

**To discuss** working with the Rural Services Network in relation to the above as per attached notes.

**Council to note** the cost of membership is £130 pa.

**11. Traffic Management Plan**

**To discuss and agree** the priorities of the Traffic Management Plan.

**12. Update of Standing Orders**

**To delete Item 17.4** which reads:

"If the Chairman of a committee (or a sub-committee) does not or refuses to call an extraordinary meeting within seven days of having been requested by to do so by three councillors, those three councillors may convene an extraordinary meeting of a committee (or a sub-committee). The statutory public notice giving the time, venue and agenda for such a meeting must be signed by three councillors."

According to the Local Council Administration (11th Edition) this paragraph does not exist, so therefore is not lawful .

**13. Finance**

**To authorise payment of the following**:

a. **Resolve to pay** Viking Direct - £61.14 (stationery)

b **Resolve to pay** Posturite - £456.00 (new chair)

c. **Resolve to pay** Blue Moon Computers - £84.50 (printer ink)

d. **Resolve to pay** LALC - £50 (Training Workshops for Cllr Rainford (Finance & Chairmanship))

e. **Resolve to pay** Viking Direct - £39.88 (stationery)

f.  **Resolve to pay** Waterplus - £965.38

g. Resolve to pay Lentech - £67.39 (Repairs to 2 no. street lights o/s Station Buildings)

To note payments made my direct debit (for information only):

Town Clerk Salary (Dec) - £1057.76

Nappy Bins in public toilets (Dec) - £61.34

Nest (Dec) - £45.38 (Employer & Employee contributions)

Gas Bill (09.19 - 11.19) - £515.27

Electric Bill (Nov) - £650.20

**14. Works in Progress (for information only)**

**15. Reports from Meetings attended by Councillors (for information only**)

**16. Reports from Principal Councils (for information only)**

**17. Reports from Councillors on Issues Raised by Residents (for information only)**

**18. Items for Website/Social Media**

**19. DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 12th February 2020.